



# Agenda 1<sup>st</sup> CASCADE review meeting

– 27/28 March 2014, Leuven (Heverlee) –

The 1<sup>st</sup> CASCADE review meeting will take place in Leuven, Heverlee during 27 – 28 February. Following-up on the European Surgical Robotics Demonstration Day that will take place from 10.00 to 17.00 on 27th and will be located at the Aula of 2<sup>nd</sup> Law of Thermodynamics; a first set of bilateral sessions between PO and some partners will take place from 17.00 to 19.00. The second formal part of the review meeting will take place on Friday 28th March from 9.00 – 19.00. Also this meeting will take place in the Aula of 2<sup>nd</sup> Law of Thermodynamics.

## Thursday 27<sup>th</sup> March 2014

17:00-18:00	Pre-meeting Project Officer and reviewers	COM (closed session)	BMe Meeting Room
18:00-18:20	Pre-meeting Project Officer and beneficiary M7 CEO	COM, M7	BMe Meeting Room
18:20-18:40	Pre-meeting Project Officer and beneficiary MAT CEO	COM, MAT	BMe Meeting Room
18:40-19:00	Pre-meeting Project Officer and beneficiary EndoS CEO	COM, EndoS	BMe Meeting Room

## Friday 28<sup>th</sup> March 2014

9:00	start of meeting		
09:00-09:10	Welcome	Coordinator, Project Officer	AULA - 2 <sup>nd</sup> Law
09:10-09:20	Tour de table- Agenda Overview	All	AULA - 2 <sup>nd</sup> Law
09:20-09:45	Progress towards the project objectives	Coordinator	AULA - 2 <sup>nd</sup> Law
09:45-10:45	Project demonstration - Progress of individual WPs I - Progress, deliverables, milestones per WP	WP lead + all	Machineroom / AULA - 2 <sup>nd</sup> Law
10:45-11:00	coffee break	All	Machineroom
11:00 - 13:30	Progress of individual WPs II - Progress, deliverables, milestones per WP	WP lead + all	AULA - 2 <sup>nd</sup> Law
13:30-14:30	lunch break	All	Machineroom
14:30-15:15	Relevance of the objectives, specific issues and needs	All	AULA - 2 <sup>nd</sup> Law
15:15-15:45	Resources: status of use, in general and per beneficiary; personnel and major cost items	Coordinator + PI	AULA - 2 <sup>nd</sup> Law
15:45-16:15	Role of each beneficiary: per beneficiary	All	AULA - 2 <sup>nd</sup> Law
16:15-16:45	coffee break	All	Machineroom
16:45 - 17:15	Management, collaboration, communication (intra-consortium)	Coordinator	AULA - 2 <sup>nd</sup> Law
17:15 - 18:15	Impact, use of results, dissemination	Coordinator	AULA - 2 <sup>nd</sup> Law
18:15 - 18:45	Involvement of potential users and stakeholders, links to other actions/projects	Coordinator	AULA - 2 <sup>nd</sup> Law
18:45- 19:00	Aob and concluding remarks	All, coordinator, COM	AULA - 2 <sup>nd</sup> Law
19:00	End of Meeting		



European Surgical Robotics Demonstration Day,  
27 March 2014, Leuven, Belgium



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