



# Agenda 2<sup>nd</sup> STIFF-FLOP Review Meeting

– 25/26 March 2014, Leuven (Heverlee) –

The 2<sup>nd</sup> STIFF-FLOP Review Meeting will take place in Heverlee (Leuven) in the meeting rooms of SIRRIS - during 25 – 26 February. Afterwards the European Surgical Robotics Demonstration Day will take place from 10.00 to 17.00 on 27<sup>th</sup> at ThermoTech also in Heverlee (Leuven).

## Tuesday 25<sup>th</sup> March 2014

9:00	<b>Start of review meeting</b>		
09:00-09:45	Pre-meeting Project Officer and reviewers	COM (closed session)	Castle, Chapel
10:00-10:10	Welcome	Coordinator, Project Officer	Castle 01.07
10:10-10:30	Tour de table- Agenda Overview	All	Castle 01.07
10:30-11:00	Progress towards the project objectives	Coordinator	Castle 01.07
11:00-11:20	<b>Coffee Break</b>		
11:20-12:30	Demonstration- interim prototypes- demo of state of development, including D2.2, D2.3, D1.5, D1.6, D5.4	DL lead, all	SIRRIS Baekelandt / SIRRIS De Grootte
12:30-13:00	Progress of individual Work Packages I: Progress, deliverables, milestones per Work Package	WP lead + all	Castle 01.07
13:00-14:00	<b>Lunch Break</b>		
14:00-16:30	Progress of individual Work Packages II: Progress, deliverables, milestones per Work Package	WP lead + all	Castle 01.07
16:30-16:50	<b>Coffee break</b>		
16:50-17:20	Relevance of the objectives, specific issues and needs	All beneficiaries	Castle 01.07
17:20-18:50	Resources: Status of use, in general and per beneficiary: Personnel and major cost items	Coordinator + PI	Castle 01.07
18:50	Concluding remarks - Day 1	Coordinator, COM	Castle 01.07
19:00	<b>End of Meeting</b>		

## Wednesday 26<sup>th</sup> March 2014

9:00	<b>Welcome – Workshop</b>		
09:00-13:00	Workshop by European Patent Office Dr. Katrin Prechtel	Consortia, scientists CASCADE, µRALP, STIFF-FLOP	Thermotech 01.01
13:00-14:00	<b>Lunch break</b>		
14:00	<b>Welcome – Meeting continuation</b>		
14:00-14:10	Welcome –Wrap up Day 1	Coordinator, Project Officer	Castle 01.07
14:10-14:50	Role of each beneficiary	All	Castle 01.07
14:50 – 15:30	Management, collaboration, communication (intra-consortium)	Coordinator	Castle 01.07
15:30 – 16:45	Impact, use of results, dissemination	Coordinator	Castle 01.07
16:45-17:15	<b>Coffee break</b>		
17:15 – 17:45	Involvement of potential users and stakeholders, links to other actions/projects	Coordinator	Castle 01.07
17:45	AOB and concluding remarks	All, coordinator, COM	Castle 01.07
19:00	<b>End of meeting</b>		



European Surgical Robotics Demonstration Day,  
27 March 2014, Leuven, Belgium



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