



Agenda 2nd μ RALP review meeting

– 23/24 March 2014, Leuven (Heverlee) –

The 2nd μ RALP review meeting will take place in Leuven, Heverlee during 23 – 24 February 2014. The μ RALP consortium participates also to the European Surgical Robotics Demonstration Day from 10.00 to 17.00 on 27th and will be located at the Aula of 2nd Law of Thermodynamics.

Sunday 23rd March 2014

9:00 – 13:00	Rehearsal meeting	All μ RALP partners	Thermotech 01.01
20:00-21:00	Pre-meeting Project Officer and Reviewers	COM (closed session)	Thermotech 01.07

Monday 24th March 2014

9:00	start of meeting		
09:00 - 09:10	Welcome	Coordinator, Project Officer	Thermotech 01.01
09:10 - 09:20	Tour de table - Agenda Overview	All	Thermotech 01.01
09:20 - 09:45	Progress towards the project objectives	Coordinator	Thermotech 01.01
09:45 - 10:30	Progress of individual Work Packages I Progress, deliverables, milestones per Work Package	WP lead + all	Thermotech 01.01
10:30 - 10:45	coffee break	All	Thermotech 01.01
10:45 - 11:45	Demonstrate interim prototypes including D5.2, D5.3, D6.2, D6.3, MS12	DL lead, UFC, all	Thermotech 01.01
11:45 - 13:00	Progress of individual Work Packages II Progress, deliverables, milestones per Work Package	WP lead + all	Thermotech 01.01
13:00 - 14:00	lunch break	All	Thermotech 01.01
14:00 - 14:30	Relevance of the objectives, specific issues and needs	All	Thermotech 01.01
14:30 - 15:30	Resources: Status of use, in general and per beneficiary; Personnel and major cost items	Coordinator + PI	Thermotech 01.01
15:30 - 16:15	Role of each beneficiary: per beneficiary	All	Thermotech 01.01
16:15 - 16:45	coffee break	All	Thermotech 01.01
16:45 - 17:15	Management, collaboration, communication (intra-consortium)	Coordinator	Thermotech 01.01
17:15 - 18:15	Impact, use of results, dissemination	Coordinator	Thermotech 01.01
18:15 - 18:45	Involvement of potential users and stakeholders, links to other actions/projects	Coordinator	Thermotech 01.01
18:45 - 19:00	Aob and concluding remarks	All, coordinator, COM	Thermotech 01.01
19:00	End of Meeting		



European Surgical Robotics Demonstration Day,
27 March 2014, Leuven, Belgium



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